

AUDIT AND STANDARDS COMMITTEE

Wednesday, 8th March, 2017
6.30 pm





AUDIT AND STANDARDS COMMITTEE

BURNLEY TOWN HALL

Wednesday, 8th March, 2017 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

AGENDA

1) Apologies

To receive any apologies for absence.

2) Minutes

To approve as a correct record the minutes of the meeting held 11th January 2017..

5 - 8

3) Additional Items of Business

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

4) Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7) Internal Audit Q3 Report	9 - 14
To consider a report on the work undertaken by the Internal Audit Section during the period 1 st October to 31 st December 2017.	
8) Annual Accounts 2016/17 Arrangements	15 - 36
To consider a report on the arrangements for the finalisation of the 2016/17 accounts and associated policies.	
9) Annual Governance Statement	37 - 42
To inform the Audit and Standards Committee of the arrangements to provide assurance for an Annual Governance Statement for the financial year 2016/17.	
10) External Audit Plan	43 - 62
To consider the external audit plan for 2016/17.	
11) Audit and Standards Committee Update Report	63 - 76
To consider the progress report of the external auditors.	
12) Standards Complaints Updates	77 - 78
To receive an update on complaints about Members of the Council.	
13) Work Programme	79 - 80
To consider the Work Programme for the coming year.	

MEMBERSHIP OF COMMITTEE

Councillors

Councillor Jean Cunningham (Chair)
 Councillor Tony Harrison (Vice-Chair)
 Councillor Gordon Birtwistle
 Councillor Roger Frost
 Councillor Joanne Greenwood

Councillor Wajid Khan
 Councillor Margaret Lishman
 Councillor Andrew Newhouse
 Councillor Andrew Tatchell

Co-opted Members

Colin Crowther, Burnley College
 Louise Gaskell, East Lancashire
 Chamber of Commerce
 Kathryn Haworth, Habergham Eaves
 Parish Council
 Gill Smith, Cliviger Parish Council

External Auditor

Karen Murray, Grant Thornton - External
 Auditor
 Marianne Dixon, Grant Thornton - External
 Auditor

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